

GREATER EAST BAY ACA Intergroup (GEBACA)

Minutes from September 8, 2018

Attendance: Barbara, Concord; Cathy, Brentwood; Starr, Fremont; Shari, Fremont; Paul, Sunday Berkeley; Sabrina Wednesday Berkeley.

Meeting started at 10:30AM.

1. The meeting opened with the ACA Serenity Prayer.
2. September Agenda review with three additions: deferring the budget for next month, changing the Saturday for the Intergroup Monthly Meeting, and changing officers for the next year. Agenda approved
3. August Minutes Approved.
4. Reports:
 - a. Treasurer, Cathy: August 2018 financial statement submitted.
 - i. \$200 deposit from Benicia Speaker Meeting has not been reimbursed to the account. Follow up with Andy
 - ii. Net Income for August was <-\$251.56>. Discussion regarding every group donating \$15/month to Intergroup. Officer stated they would go back to their groups and encourage payments to Intergroup monthly rather than quarterly or when a large sum of funds are collected within the home group. Payments to Intergroup will be easier once donations can be collected via the website.
 - iii. Cathy shared a monthly treasurer report that shows the bank balance, income/expenses, guidelines for contributions and group donations. Report approved to be placed this monthly report on the website with first report being sent out to the intergroup email list with minor additions.
 - b. Literature, Barbara: Written Literature report submitted. Proposed to get a stamp stating the book was distributed by GEBACA and placed on all literature sold. Approved. Barbara will have a stamp made and submit expense to Treasurer.
 - c. Communication, Cathy: Submitted new Intergroup Rep list. Nicole added for Oakland. Barbara discussed attending the different meetings to get interest and assure the list is accurate. Starr to review best way to share the list of names with other Intergroup Reps via website.
 - d. Website, Starr: added three more resources to the website. Internet connection was poor so unable to demonstrate. Additional features are flyers, documents and new meeting trifold. Still investigating in using PayPal. Cathy has received information from Wells Fargo as a source for payment collection, which will be forwarded to Starr for review.
 - e. Event, Paul: Will plan a Pumpkin Patches activity in Brentwood the afternoon before the Speaker Meeting on October 13th, tentative schedule from 3-5:30pm. More details will be shared soon and placed on the website.
 - i. Considering having an event at the Berkeley Botanical Gardens for next spring.
 - ii. Having an Intergroup Kick Off in January to include orientation to the intergroup roles and processes.

5. October Speaker Meeting, October 13th: Cathy will not be able to attend. Debby will have all the material for the speaker meeting and others from the Brentwood meeting will assist in set up, audiovisual and refreshments.
 - i. Andy to confirm second speaker.
6. Ready, Set, Go – Eventbrite used. Starr would like to have the Eventbrite account information from Andy for future functions. Paul has volunteered to bring the leftover water from the steam train play date to this function.
7. San Damiano is not an option for weekend retreats. Discussed possibility of having a 2½ day retreat during the week. Decision to table retreat idea and just work on one day events at this time.
8. Changing the set monthly Intergroup Meeting. Approved to change the monthly Intergroup Meeting to the fourth Saturday of the month. Discussion on when to meet during the month of November and December due to the holiday conflict.
 - i. Meetings for 2018 will be October 27th, November 10th and December 8th. No meeting on October 13th prior to the speaker meeting due to the pumpkin patch activity. Suggested topics for the October 27th were Annual Budget and Reviewing the By Laws. This meeting does conflict with the Fall ACA retreat.
 - ii. Meetings for 2019 will be held on the fourth Saturday with a future decision on combining the November and December meeting to a time in the first part of December 2019.
 - iii. Barbara to pay the rent to St. Paul's for the next three months - \$75.
9. New Officers for 2019 – Barbara to step up as Chair. Cathy will remain Treasurer. Starr will remain as the Website Officer. Paul will remain as the Event Officer. Shari is unable to take on Literature for next year however is interested in being Secretary.
 - a. Open Positions are Vice Chair, Literature, Assistant Literature, and H&I. There is an interest in having a Young Person's Liaison as well as a Young Person's meeting.
 - b. Discussion about Intergroup Reps vs officers; Intergroup Reps are additional representation for home groups and provides more participation.
 - c. Developing an Event Team and H&I Team. Using the word "team" rather than committee to emphasize fun and ACA family. (Committee sounds like more work.)
 - d. Starr to look into using Zoom connections for a virtual meeting option.
 - e. Have Barbara make a stump speech at the Speaker Meeting in October to recruit others; recognizing what GEBACA has done in a year's time and invite others to come join Intergroup because we want more people, more ideas, more minds to accomplish more for next year.

Meeting ended at 12 Noon.

In Service,
Barbara B.

Next meeting – October 27th from 10:30 – 12 Noon at St. Paul's in Walnut Creek.