

**Greater East Bay ACA Intergroup
January 26, 2019**

Time: 10:30-12noon

Location: St. Paul's Episcopal Church, 1924 Trinity Ave, Walnut Creek, CA 94596

If you are unable to join in person, join by Phone: Call 855-880-1246 and use Meeting ID 919 237 0898. Or join via the ZOOM App: 919 237 0898

HAPPY BIRTHDAY ACA!!! 41 years old!!!

- A. Open with ACA Serenity Prayer and Introduction**
- B. Review and Approval of today's Agenda**
- C. Review and Approval of December Minutes - No minutes taken**
- D. Review of Board Positions and Roles**
 - a. Expectations for each Board Position**
 - b. Confirm Board Positions filled**
 - c. Board Positions vacant - recruitment**
 - d. Date for November/December meeting; Dec.14th available**
 - e. Communication - Using Box for agendas, reports and minutes**
- E. Trusted Servant's Reports**
 - 1. Literature Report**
 - 2. Treasurer's report**
 - a. 2018 Year End Report**
 - b. Quick Book**
 - c. Process for providing receipts**
 - d. Rent due - \$25/month**
 - i. Contract signed by Barbara for 2019**
 - 3. Website report**
 - PayPal activation date is today, January 26, 2019**
 - Calendar activation date**

- Clarifying the purpose of Sign Ups on website
- 4. **Communication report**
 - Updating/revising GEBACA Communication List
 - Distribution of GEBACA Communication List
- 5. **Events/Activities**
- 6. **WSO monthly meeting report out**
 - a. **New Fund Flow Model**
 - b. **Working on ACA Bill of Rights**
 - c. **ABC in Sweden – remote voting training**
 - d. **Ballots out for ABC proposal voting ending March 31st**
- 7. **H&I**
 - Meeting directory trifold: updating and future use

F. Quarterly Speaker Meetings

1. **Debrief Concord January QSM**
 - a. **Pro and Cons for event**
 - b. **Payment to John Muir Foundation**
2. **Fremont April 13, 2019 QSM**
 - a. **Facility**
 - b. **Speakers**
 - c. **Refreshment**
 - d. **Service positions**
 - e. **Event Promotion**
 - f. **Budget**
3. **July QSM**
 - a. **Location? Rotate vs. one location**
 - b. **Invite a home group(s) to host**

G. Next Actions

1. **Set priorities**
2. **Deliverables for next meeting**

Next Meeting:

Date: Saturday, February 23, 2019

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