

**Greater East Bay ACA Intergroup
August 24, 2019**

Attendance: Barbara, Concord; Cathy, Brentwood; Shari, Fremont; Starr, Fremont; Carmen, Concord; Rene, Stockton, Vince, Walnut Creek.

- A. Open with ACA Serenity Prayer and Introduction. ZOOM MEETING.**
- B. GEBACA Mission Statement was read.**
- C. Tradition Eight, tradition eight meditation, and concept VII was read.**
- D. Review and Approval of today's Agenda and meeting minutes from July**

- E. Recruitment efforts to find candidates for the 2020 Board. We need to have a board elected by October for 2020 to continue.**
 - a. Service Pitch at the home group meetings.**
 - b. Volunteers from Fremont had concerns about logistics for banking and Cathy relayed that banking can occur at any Well's Fargo. She is also available for training. Shari wants to do vice chair and hoping someone will do chair so she can train next year. Cathy would like to stay on but pass on treasurer. Carmen will stay on and will volunteer to stay on as literature if no one wants it. We need to have a chair, secretary and treasurer to continue as a 501c3.**
 - c. For Fremont groups, Shari mentioned that they included being able to use GEBACA 501c3 status for their meeting. This is another benefit of having an intergroup. If we don't have an intergroup in 2020, we would need to find a new location for the meeting on Thursday night in Fremont and the April intergroup speaker meeting.**
 - d. Cathy will have the theme of service at the next speaker meeting in October.**
 - e. Carmen suggested to send out an email describing what a chair does, time involved, etc. Barbara will send out an email with the description. Barbara will be a service sponsor and mentor.**

- F. Review and Finalize Meeting Format after three months trial**
 - a. Vote passed to continue reading the tradition, tradition meditation, and concept. that corresponds to the month of the year**
- G. Trusted Servant's Reports**
 - 1. Literature Report**
 - a. Carmen- We have \$254 in inventory. Spanish literature inventory totals \$134. Chip inventory remains at \$520. Total for books \$474. Literature and chip sales since last business meeting is at \$120. Carmen will get with Mike to check on his inventory.**

- b. **Groups can have their literature shipped to their home address if they purchase over \$140. We need to advertise this on website. We can send this out once we have shopify sent out.**
- c. **Changing the order form to include mailing address. Need to know where**
- 2. **Treasurer's report – May, June and July**
 - d. **Monthly Reports. For the month of May total income \$870 (book sales and 7th tradition from meetings). Total expenses of \$895.35 (book sales and regular expenses). -net income of -25.35 for month of May. In June, \$886, expenses \$54.55 net income of \$831.45. In July total income \$1993.21 (books, 7th tradition, speaker meeting), expenses \$1311.02, ending balance 5076.23. in July we had 8 meetings give to intergroup.**
 - e. **E commerce was removed from Wells Fargo**
 - f. **WSO/Region donation. Discussed budget from last year and next year. Last year our average monthly donation from groups were \$247 and this year \$411. Suggest that GEBACA give \$20/month to WSO and \$10/month to Region. Renee had a question about what region does with the money. Regions support the intergroup, a more local place to get help rather than going to WSO. Barbara will bring Region brochure at the next meeting. Group voted yes to GEBACA donation to WSO and Region.**
 - g. **Creating New Meeting Support Fund. Cathy brought up a "Keep the Lights on" for a new meeting. All the literature needed for a meeting would be included. Big red book, daily readers, first month rent and pamphlets. The new reading documents are available on GEBACA. Org. This fund will also include free books for those who cannot afford the books at speaker meetings. Barbara suggested getting this in writing and making it concrete for the next meeting. Barbara will contact the people in Sweden for an example of the introductory letter and volunteered to create the letter. Cathy suggested having a budget for a new meeting and a current meeting. Barbara and Cathy will meet and look at what we can afford.**
 - h. **Monies will be needed from intergroup for the World Service in 2021 – Bay area hosting. Monies will be used for things like shirts, cups, etc.**
- 3. **Communication Report**
 - i. **Updating Contact List – Monday night meeting in El Cerrito closed. One of the issues is they could not meet on one of the Mondays.**
 - j. **Oakland Saturday's women's meeting needs support from intergroup.**
 - k. **Add Vince to contact list from Wednesday, Walnut Creek.**

4. Website Report

- l. Approve hiring a website assistant - Sharon F.**
 - i. \$25 per hour charging at 15 minute increments**
 - ii. No more than two hours per month**
 - iii. Paid monthly**
 - iv. Sharon will submit a monthly report with all actions done on the website and date/time worked**
 - v. Oversight by the Website Officer**
 - vi. Have Sharon review info@gebaca.org email requests**
 - vii. Training and start date. Starr will set her up with the access and doesn't feel Sharon will need much training.**
- m. E-commerce - Shopify Starr was able to get this set-up. And now needs to get a storefront.**
- n. Sharon and Starr have been in contact and will talk over the telephone this Monday.**
- o. Barbara suggested Sharon be part of email communication list.**
- p. Group approved hiring Sharon**
- q. Starr agreed to send an email to the group once Sharon is trained and how to get in contact with her.**

5. Events/Activities

- a. Fellow Traveler Co-Sponsorship Workshop November 10th at Oakland Kaiser. Flyer is on website and sent to WSO.**
- b. Volunteers are needed.**
- c. QR code is added to flyer and October speaker meeting flyer.**

6. Intergroup Rep Updates

- a. Cathy- increase members from medical facilities. Cathy's groups had a campaign and sent out ACA info to the medical community and it is paying off now. They have about 15 people.**
- b. Shari- step meeting is finished. There is a new meeting forming in Fremont from the step study that will be an ACA 11 step mediation meeting.**
- c. Carmen- Monday meeting going well. They have been discussing the predatory behavior from WSO. – great conversations. The language intimidated a few people.**
- d. Rene- Stockton Spanish meeting going well. Barbara came to the meeting. 2 people from Brentwood came to the Monday meeting. Looking for Spanish speakers.**

d. Vince- Less attendance, people may be traveling. Vince was voted in as intergroup rep.

6. WSO August meeting report - Informational

- a. 2340 home groups
- b. 102 intergroups

K. Quarterly Speaker Meetings

1. October 12, 2019

- a. Facility – John Muir Concord. Cathy reported that they still are working on getting speakers. Benicia, Rio Vista, and Brentwood are hosting. Cathy suggested announcing for folks to come to the literature table for both free and books for sale. Barbara will add this to the script.
- b. Recording speakers. This may be an option and could add this to the web page. Shari will email Tuesday Tool box in New York and see what those folks are using. Suggested having a release form to be on a speaker and an option out.

2. January 11, 2020

- a. Barbara put in a request for John Muir hospital.
- b. Host Group - Alamo, Concord, and Walnut Creek.

D. Announcements

- a. Update on the SF Exploratory Committee bid for the Annual Meeting in the bay area for April 2021 – Extended to October 15, 2019. Barbara has volunteered to be a co-chair for the event along with Jim in SF.
 - i. Approval for GEBACA to be listed as a Co-hosting group for this event. There is no financial obligation. Unsure of the responsibilities are but Barbara will find out. Group voted yes to this.
 - ii. Collecting names of Fellow Travelers interested in volunteering for the Annual Meeting and Conference for the bid application
 - iii. Volunteers- Shari, Carmen, and Cathy volunteered.
 - iv. Embassy Suites in Walnut Creek looks like the best option. The hotel is near Bart and two airports.

E. Intergroup meeting schedule. Starr suggested having every other month live and every other month zoom as an option. We would have to be clear to the intergroup reps which month is live and which is the zoom meeting. All members feel to keep it at once a month. Having any less would be challenging.

Next Meeting: September 28, 2019 Time: 10:30-12noon

**Location: St. Paul's Episcopal Church, 1924 Trinity Ave, Walnut Creek, CA
94596**

***If you are unable to join in person, join by Phone: Call 855-880-1246 and use
Meeting ID 919 237 0898. Or join via the ZOOM App: 919 237 0898***
