

GEBACA Inc. Intergroup Meeting Notes – January 25, 2020

- 1) Opened with Serenity Prayer
- 2) Introductions
- 3) Readings
- 4) Reviewed agenda
- 5) Reviewed and approved November Minutes
- 6) Treasurer Report
 - a) November
 - i) Refer to treasurer report here:
<https://gebaca.org/wp-content/uploads/2019/12/ProfitandLoss-Nov.-2019.pdf>
 - ii) Reconciled Quickbooks with statement for November
 - iii) Now having difficulty reconciling Shopify fees for 7th tradition donations
 - (1) Need to determine a process to handle these
 - (2) Need to establish messaging to groups who are donating.
 - (a) Starr will add this messaging in Shopify and on gebaca.org
 - b) December
 - i) Refer to treasurer report here:
<https://gebaca.org/wp-content/uploads/2020/01/ProfitandLoss-dec-2019.pdf>
 - c) Cathy was paying region and WSO every month. Since we have cash flow right now, Denise wants to know if we can pay them for the year?
 - i) Discussion about quarterly vs annual payments
 - ii) Annual would be: 120 for GSO, 240 for region
 - d) Should we hire a professional to help get us rolling with Quickbooks?
 - e) Cathy will do 2019 yearly update next meeting.
 - f) Question re whether or not we've seen an increase in revenue since using Shopify. Per Denise, yes. Also, easier to distribute.
- 7) Literature
 - a) 148 in inventory. Keeping less stock. JIT inventory
 - b) Over \$400 worth of chip inventory
 - c) Need to order for Mike
 - d) 201 lit purchased
 - e) One online purchase shipped
 - f) Missing chip. Carmen will start asking for confirmation of receipt.
 - g) Agrees we need to discuss process for adding literature people
 - h) 50/50 cash vs Shopify
- 8) Communications
 - a) Zoe passed around contact sheet for updates
 - b) Confirmed that we received her email from new communications address.
- 9) Website
 - a) Added email addresses for various positions
 - b) General updates to site
 - c) Marcus reviewed all gebaca.org email addresses. Group will use these for continuity and anonymity.

10) Events & Activities

- a) Marcus recapped January Speaker Meeting.
 - i) 58 attendees
 - ii) 14 meetings represented
 - iii) \$134 7th collected
 - iv) \$179 for raffle
 - v) \$30 literature sales
 - vi) Barbara recommends \$50 donation for the room. Group approved.
 - vii) Shari played recording of Barbara for uploading to website
 - (1) Group discussed legality of getting waiver for posting
 - (a) Shari will reach out to Tuesday Toolbox about what they do
 - (2) Group approved posting recordings of speakers on gebaca.org (with approval)
- b) April 4 – Fremont Speaker Meeting
 - i) Clothesline Group already has the tote and the signs
 - ii) Shari has 2 speakers lined up
 - iii) Should we set up a theme for the speakers?
- c) July 11 – Speaker Meeting
 - i) San Leandro would like to host (if not in July, then October)
 - ii) Rep will find out rates and such
 - iii) Maybe cohost with another group (Oakland?)

11) San Francisco Host Committee Report - Barbara

- a) Meeting monthly – 2nd Sunday of the month
- b) WSO has hired an event planner
- c) Still scoping out specific venue.
- d) Sending flyer to Zoe for logo contest
- e) Barbara & Jim will review handbook from WSO
- f) Barbara will ask if we can have minutes from committee sent to our Intergroup.
- g) What is GEBACAs role in planning the conference?
 - i) Need to define committees and roles
 - ii) Santa Cruz wants to help as well
 - iii) Another group?
 - iv) Barbara estimates min of 75 volunteers needed

12) Chair Report

- a) Ballot proposals for annual business conference have been issued
 - i) Need to be returned by March 31.
 - ii) How can intergroup get participation from groups?
 - (1) Post on site?
 - (2) Send out to intergroup reps through Communications Email?

13) Skipped Intergroup Rep Reports except for Oakland

- a) Feb 8 – Having meeting at Mudlab. Already posted to site.
 - i) Zoe will send to WSO

14) Group discussed Zoom account

- a) San Leandro suggested Google Hangouts as a free alternative, since we have GSuite
 - i) Starr will research limitations

15) Group Inventory

- a) Marcus suggests committee to set up process for group inventory
 - i) Group agreed to committee to discuss how we will do the inventory.
- b) Group discussed purpose of inventory
 - i) Is this group fulfilling its mission?
 - ii) Should we survey members of groups?
 - (1) Are we different than a regular group, in that we need input from members of participating groups?
 - (2) What are we doing to serve the weekly meeting?

16) Continuity Plan

- a) Marcus suggested documenting what we did and what challenges we came across, then have the group review and go from there.