

Meeting Minutes
GEBACA Intergroup June 27, 2020

C. Review and Approval of Agenda

Agenda approved as written.

D. Review and Approval of May Minutes

Minutes were not available for review and approval.

E. Trusted Servant's Reports

1. GEBACA Chair Report

- . Report on 6/13 WSO Board Monthly Telecon (see end of Meeting Minutes)
- . Remote meetings update
 - . Posted on GEBACA website that Zoom slots available for small, closed, or single time meetings.
 - . Added Benicia Friday 6:30pm meeting to our Zoom account.
 - . Processed requests for possible slots for a closed yellowbook group and for a 2nd people of color meeting.
 - . Gave our several host keys.
 - . Various website updates done.
 - . Zoom will requires passwords for all meetings by July 19; chair will begin working on that in the next week.
- . Intergroup Inventory
 - . Input was received from Intergroup reps and incorporated into the final 20 questions of the Intergroup Inventory which were emailed to those on the GEBACA Communications List. 7 of the 20 questions were highlighted for feedback from ACA meetings and individuals.
 - . Recommendations to receive input from ACA meetings and individuals:
 - . Take the 7 questions to business meetings and have discussion there.
 - . Bring up during announcements at meeting and ask to post questions in chat with chairperson@gebaca.org or/and group rep's contact information tp email feedback to.
 - . Chair will send out email to Communications List with the 20 questions, requesting email response to them by a date that will enable the responses to be viewed before the July 25 meeting.
 - . Chair will continue contacting Webmaster about progress on the online survey possibility she was going to investigate per May meeting.
 - . To maximize our discussion time for the Inventory at the July meeting, Trusted Servant reports will be written and submitted by July 20 and available for review before the July 25 Intergroup meeting. This will help limit the discussion at the meeting to questions or motion/actions on the submitted reports.

2. Treasurer's Report: May Financial Report

<u>Income</u>		<u>Expenses</u>	
7th Tradition - Meetings	\$ 63.00	e-commerce fee	\$ 7.31
Book Sale - Spotify	158.00	Purchases	142.21
Book Sales	267.00	ZOOM	14.99
Total Income	\$ 488.00	Total Expenses	\$ 164.51
NET INCOME	\$ 323.49		

3. Literature Report

- . Sales and Inventory
 - . \$74 in literature inventory, \$24 in chip inventory
 - . Sales as of June 19: \$142.19 + \$54 = Total \$196.24
 - . Intergroup made no literature purchases from WSO this month.
 - . We have been averaging 2-3 sales per month since Covid-19.
 - . Any purchase over \$140 we ship, less than that delivery; can be worked out on an individual basis.

4. Communications Report

- . Requested that changes/updates for the Communications List be put in the Chat.
- . Web Asst/Special Worker Sharon F will be taken off the Communications List as our Website Assistant.

5. Website Report - No report; Website Chair out of town.

6. Events/Activities

- . July 11th Quarterly Speaker Meeting, hosted by San Leandro and Oakland Thursday meetings
 - . QSM has been posted on Announcements and Flyers pages on gebaca.org website and email sent to Communications List by Chair.
 - . 2 speakers are scheduled. The QSM will be recorded for possible later use later. GEBACA needs to develop a release form.
 - . The Zoom host will likely be from the Oakland Thursday meeting.
 - . Oakland Thursday Intergroup rep will use his Venmo and PayPal accounts for 7th Tradition then transfer money to GEBACA Intergroup account.
 - . Chair will send out a reminder email with flyer and Zoom ID's, before the QSM.
- . October 10th Quarterly Speaker Meeting – host needed
 - . GEBACA Literature Officer will talk with Benicia meeting about hosting.

7. Intergroup Rep Updates

Meetings are experiencing new members from around the world. This may in part be due to an unofficial non-ACA WSO list posted on teamup.com <https://teamup.com/ksa8874yvflgd5xmnx> .

F. Old Business

G. New Business

Chair will take a look at modifying, for use by Intergroup, the WSO release form for posting individual's recorded content. Chair will possibly get input from an ACA member who is a lawyer.

H. Guest input and questions

Brief discussion of Intergroup group inventory.

I. Announcements

Guest from Monterey Bay Intergroup announced they have a 16-week Step Study and a 15-week Traits Workbook group open to participation. They will be limited to 100 participants. Information at acamontereybay.org.

Meeting adjourned at 11:30 a.m.

Next GEBACA Meeting: Saturday, July 25 Zoom only meeting Meeting ID: 116 286 465
10:30am-12 noon <https://zoom.us/j/116286465>

Report on 6/13 WSO Board Monthly Telecon

Chair Report – Charlie H

Meeting management: questions and comments from guests are so important as shown when we had the meeting to decide about going online with the 2020 AWC/ABC. We had 30 from the audience speak. Therefore for maximum time for Q & A we'll have mostly written committee reports with time limits of 5 minutes each.

Treasurer's Report – Bill D (<https://acawso.org/category/treasurer-reports/>)

- . ACA is in solid financial condition. WSO has \$709,792 in cash.
- . Total Income for May was \$121,777 up from \$100,052 in April.
This is an increase of \$19,356 in income, which is about a 20% increase over our budgeted income.
- . The increased income is a direct result of a pick-up in sales on Amazon as we set a new high in those sales for the month.
- . A record amount of 7th Tradition contributions in the nearly 3 years I have been your Treasurer.
Expenses less by \$11k; outperformed budget by \$22k.

Diversity Ad hoc Committee - Jim B (<https://acawso.org/category/diversity/>)

Meets 1st Friday at 2pm EST. Looking for new members.

European Committee - Fredrik Over 10 countries represented.

Information Technology (IT) Committee - Sharon F needs people on it. Can contact Sharon F on Slack.

Literature Committee - Charlie H (<https://acawso.org/category/literature-committee/>)

- . 3 manuscript teams are meeting.
- . Bill of Rights downloadable beta version, will be out next month.
- . Literature website page up for volunteer participation.
- . Loving Parent Guidebook on track to completed this year.
- . All are welcome to our monthly call in.

WSO Office - Nick C (<https://acawso.org/category/wso-office/>)

- . Best sales of literature in May since the year began.
- . A lot of small sales to individuals rather than Intergroups. It seems more red and yellow books sold than usual.

ABC AWC Committee - Miles C

- . still 50/50 whether all online or a hybrid in-person/online for 2021

Motions

Several motions were published in the Agenda that had already been made/seconded/carried at previous meetings during the month. Short summations included below.

Motion on Safety: In accordance with a 2020 Annual Business Conference motion, create an Ad Hoc Committee on Meeting and Service Safety, which initially will address safety issues related to virtual meeting environments during the coronavirus pandemic, and then develop a long-term strategy and potential resources to help the ACA fellowship effectively address other chronic safety issues. WSO board members already had been developing a similar effort to give the fellowship additional tools and ESH for maintaining a safe, respectful environment in both meetings and service bodies.

Several motions on paying and dealing with sales and value added taxes in relation to literature sales.

Several motions dealing with access to IT.

Guest questions and input

Several questions with discussion.

One example: if an Intergroup has literature how do they get it conference approved?

Charlie H: We are near completion of written procedures on the ways to process literature. Basically three things can be done: 1. Local can keep using it. 2. Form to submit to Literature Committee. 3. Send to ABC for approval.