

Dear New 2020 GEBACA Intergroup Representative,

WELCOME to the Greater East Bay ACA Intergroup (GEBACA)! We are glad you are here. Intergroup Representatives (IGR's) are a vital part of our fellowship, providing 2-way communication between home groups and Intergroup/WSO. You have joined with other Trusted Servants in supporting our home groups, GEBACA Intergroup and the ACA fellowship. If you have any questions about the orientation information below, please contact me at <chairperson@gebaca.org>.

In ACA fellowship,
Marcus H
2020 GEBACA Chairperson

ACA INTERGROUPS/GEBACA

In areas where many ACA meetings exist, an Intergroup is generally formed to provide a forum for conducting ACA business within a given geographical area. The individual groups continue to conduct their own group business; however, the groups can select a meeting representative to represent the group at an Intergroup meeting. The Intergroup, therefore, is composed of members from the various ACA groups.

(Extracted from the ACA Fellowship Text, pp 603-606)

This Intergroup shall be comprised of those ACA groups which elect (on an annual or biannual basis) and authorize an Intergroup Representative to attend the Monthly Intergroup Meeting on its behalf. Groups may be located within the Greater East Bay counties of the San Francisco Bay Area, including Alameda, Contra Costa, Solano, Napa, Santa Clara or Sonoma. *(From GEBACA Bylaws, Article 2 "Purpose")*

MISSION STATEMENT OF GEBACA INTERGROUP

To serve the members and the meetings of the San Francisco Greater East Bay Area under the guidelines of The Twelve Steps, The Twelve Traditions, and The Twelve Concepts, this Intergroup shall:

1. Help coordinate communication among members and groups,
2. Establish and support Public Information,
3. Carry the message to Hospitals and Institution meetings,
4. Obtain and distribute Conference approved literature to member groups at the lowest possible cost. and,
5. In the interests of fellowship, unity and growth in recovery, organize and hold ACA activities, workshops and events.

(From GEBACA Bylaws)

WORLD SERVICE ORGANIZATION (WSO)

The IGR ensures their home group is listed under the GEBACA Intergroup at adultchildren.org. This website provides information on worldwide ACA meetings, literature, ACA resources and more.

(Extracted from adultchildren.org)

The ACA World Service Organization can be found at <https://acawso.org/>. This website supports the volunteer service structure of Adult Children of Alcoholics/Dysfunctional Families. Monthly Teleconference agendas, committee reports and other tools to participate in ACA service are available. Monthly reports can be found in the "WSO Committees" section. *(Extracted from acawso.org)*

GEBACA INTERGROUP MEETINGS

Meetings Intergroup meetings are held 11 times per year, January-November, from 10:30am-noon on the 4th Saturday of each month. If a holiday falls on or nearby a 4th Saturday, the meeting may be rescheduled. Before the COVID-19 pandemic, meetings were alternated between in-person meetings (at St. Paul's Episcopal Church, 1924 Trinity Avenue, Walnut Creek, CA) and Zoom meetings. Currently all meetings are taking place via Zoom until group conscience decides otherwise. The Zoom Meeting ID is on the meeting agenda and is on the GEBACA website. *(Based on GEBACA group conscience and protocol)*

Intergroup has a Board of Directors elected from the Intergroup Reps, however an IGR who becomes a board member can no longer serve as an IGR. All ACA members and groups are welcome to participate in GEBACA Intergroup meetings, speaker meetings, and special events. Only Board members and Intergroup Reps can add agenda items and vote in Intergroup meetings. Robert's Rules of Order are followed. A simple majority (51%) is required to pass a Motion. *(Extracted from GEBACA Bylaws, Articles 2, 4 & 5)*

Agendas A draft meeting agenda is e-mailed to each IGR before the regularly scheduled meeting. IGR's can add agenda items by replying to the e-mail or sending an e-mail to <communications@gebaca.org> or <chairperson@gebaca.org> before the Intergroup meeting. The final agenda is e-mailed before the monthly meeting. Time sensitive items may be added before the agenda is adopted at the beginning of the Intergroup meeting. *(Extracted from GEBACA Bylaws, Article 3 Service Positions and based on GEBACA protocol)*

Minutes Meeting minutes from previous meetings are available on the gebaca.org website.

2020 Meeting Dates: January 25, February 22, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24 and November 14 (2nd Saturday).

GEBACA Annual Meeting

The Annual GEBACA Intergroup Meeting is held the fourth Saturday of January unless another date/time is designated by the Board of Directors. Nomination of Board Members is opened each November 1st and voting by the membership is done at the Annual Meeting. Notice of the time, place and purpose of the Annual Meeting shall be publicized at least two weeks prior to the Annual Meeting. *(Extracted from GEBACA Bylaws, Article 5)*

INTERGROUP REPRESENTATIVE RESPONSIBILITIES

1. Attends and participates at Intergroup meeting each month.
2. Communicates information and activity announcements from the Intergroup and WSO to his or her meeting.
3. Makes concerns and questions of meetings known to Intergroup and WSO. Also conveys experience, strength, and hope from Intergroup and WSO.
4. Gets involved with the Intergroup committees.

(Extracted from the ACA BRB, pp 600)

Intergroup Representative (IGR) and Alternate IGR: Recovery 1 year, Term 1 year

1. IGR's are the crucial link between the meetings and the ACA WSO. IGR's bring information to the meetings in order that the group can reach an informed group conscience.
2. IGR's demonstrate patience, love and tolerance while listening to others.
3. IGR's have the courage to speak up when we have something to share, and wisdom to do what is right for our group and ACA as a whole.
4. IGR's carry any WSO proposals to their respective groups and record group conscience for use at the ABC.

(From GEBACA Bylaws, Article 3 "Service Positions")