

**Greater East Bay ACA Intergroup (GEBACA)
Saturday October 28, 2023 10:30 a.m-11:30 a.m.**

Zoom only meeting.

Minutes

A. Serenity Prayer and Introductions

Present: Shari K-Chair; Carmen B (GEBACA Co-chair/Diversity and Inclusion Committee); Zoe H (Communications Officer); Marcus H (Secretary/Inter Group Representative [IGR]- Thurs. 7pm Oakland); Jesse (Webmaster/Treasurer); Carla (IGR- Thurs 7pm Clothesline Group, Fremont); Terri K (IGR- Tues 4-5:30pm *Tuesday People of Color*); welcome to Vivian new IGR for Tues 7-8:30pm *Berkeley Tuesday Night*.

B. Standard Meeting Readings

- . GEBACA Mission Statement.
- . Concept X
- . Tradition Ten
- . Tradition Ten Meditation

C. Review and Approval of Agenda

Approved with the addition of a discussion on filling the open ABC Delegate Position

D. Review and Approval of September Meeting Minutes

Approved as written

E. Guest Input

F. Trusted Servant's Reports – 3-to-4-minute reports

1. GEBACA Chair Report chair@gebaca.org
Working on a new Roles and Responsibilities Document with input from officers.
Quarterly Business Meeting is November 4 and the ACA World Convention is November 17 and 18.
2. Secretary secretary@gebaca.org
3. Treasurer's Report treasurer@gebaca.org
 - a. October Report

Income	
7th Tradition - Meetings	137.65
Book Sales	163.00
Total Income	300.65
GROSS PROFIT	300.65
Expenses	0.00
Total Expenses	0.00
NET OPERATING INCOME	\$300.65
NET INCOME	\$300.65

b. Proposed 2024 Budget

The following Proposed Budget was passed unanimously.

Expenses Projected Annual

Post office box	216
Insurance-annual	582
Attorney general - Charitable Trust	25
Literature purchases	1000
Accountant for taxes	500
Free literature	100
New Meeting support kit (2)	200
Annual domain name	32
Zoom (3 accounts) annual	450
Quarterly speaker meeting	100
Workshops/conferences	100
7th Tradition-WSO	200
Total	3505

Income Projected Annual

7th tradition	2500
Literature	1000
Workshops	100
Speaker Meeting	100
Total	3700

Income	3700
Expenses	3544
Total	156

4. Literature Report literature@gebaca.org
Sales and inventory

5. Communication Report communications@gebaca.org
Update Contact List will be updated with Vivian a new IGR from Tues 7-8:30pm
Berkeley Tuesday Night meeting. Welcome Vivian

The Monthly Announcement was sent out. Worked with Webmaster to develop a spreadsheet of meetings that don't have IGRs , sent email with spread sheet and a possible talking points letter for use in visitng meetings. Searched WSO website for contact people for the 23 meetings that don't have IGRs. 6 may not be registered at WSO. Sent emails to half the 22 meetings that don't have an IGR asking if they would consider sending one.

Visiting the San Pablo Tuesday 10:30-11:30am *Rock Harbor ACA Group* is a priority since we have no contact information at all for that meeting.

6. Website Report webmaster@gebaca.org
7. Public Information info@gebaca.org
8. H&I hospital-institution@gebaca.org

9. Diversity and Inclusion Committee diversity@gebaca.org

a. September 16 half day Unity in Diversity report back

Committee reviewed the survey for the event, overall people really enjoyed it. Committee is finalizing goals for next year and looking at another Unity in Diversity half day and possibly a workshop earlier in the year.

10. Intergroup Rep Updates

G. Old Business

1. Roles and Responsibilities Review

Chair will email the documents to Officers and IGRs to review and they will be discussed at next month's meeting.

2. Nominations for Intergroup Service Positions -

President– Carmen B

Vice President- Open

Treasurer- Carmen B

Secretary – Marcus H

Literature – Open

Communication – Open

Website – Jesse

Hospitals and Institutions – Open

Events Officer - Open

Young People's Liaison - Open

Public Information Officer – Open

ABC Delegate – Open

Diversity and Inclusion Committee Chair –

Any position can have more than one nominee.

The same person is nominated for the President and Treasurer positions. They can fill both if needed however we would be most in need of a nominee for Treasurer.

Meeting time for Annual and November GEBACA meetings set at November 18.

3. Motion to extend meeting and discuss filling the open ABC Delegate Position in order to have a Delegate at the November 4 Quarterly Delegate Meeting(QDM).

Chair Shari volunteered to fill the position for this QDM.

4. Meeting Adjourned at 11:43am

5. Remaining items for discussion from Goals for 2023

a. Create a defined pathway for GEBACA to sponsor Group or member-initiated workshops -

Report on feedback from groups. Discuss and possibly vote on Suggested Guidelines* (see document below)

b. Facilitate the setting up of member Study Groups for Steps, Traits and Loving Parent Guidebook – on hold

In need of volunteer to implement service

6. GEBACA sponsored speaker meeting in the fall

7. Changing regions - on hold

8. Correspondence with Member Meetings with no IGR and Visiting Member Meetings as GEBACA representatives- covered above at **F. 5. Communication Report**

H. New Business

I. Announcements

Next GEBACA Meeting: Annual meeting of Greater East Bay ACA Inc.
Followed by GEBACA Intergroup meeting
November 11, 2023 10:30am-11:30am PST
Zoom only - Meeting ID: 116 286 465
<https://zoom.us/j/116286465>

*** Suggested Guidelines for GEBACA-sponsored Events Proposed by the GEBACA Event Guideline Working Group August 2023**

GEBACA Hosting Events

For the purposes of this policy, an event is defined as one of the following:

1. A topic series that is presented once per month or for a limited number of consecutive weeks.
2. A GEBACA-sponsored event.

Criteria for Hosting Events

In order for an event to be posted on the GEBACA website, it must adhere to the following criteria:

1. Be sponsored by the group conscience of a registered ACA service body (e.g., meeting, group, Intergroup, Region, or WSO). The sponsoring group registration number and name must be included on all information submitted, including fliers.
2. Content Requirements:
 - a) Supports the principles of the ACA Program, including the ACA Steps, the ACA Traditions, the Laundry List/Problem, and the ACA Solution.
 - b) Only addresses topics of specific interest to our Fellowship that promote recovery in ACA. It should not be therapy oriented per Tradition 8.
 - c) Does not lend the ACA name to any outside enterprise, per Tradition 6.
3. Content suggestion: It is encouraged that the GEBACA diversity statement be read during the event.
4. Presenter Requirements:
 - a) Must be members of the ACA Fellowship.
 - b) May not promote their professional services, websites or social media accounts, or promote the sale of their own literature or products.
5. 7th Tradition Contributions may only be solicited to cover the direct costs of the event and to support the purpose of the sponsoring ACA service bodies. If the GEBACA zoom is

used, a 7th Tradition donation to GEBACA is suggested.

GEBACA Events Posting

To have your ACA event co-sponsored by GEBACA and listed on the website, please provide:

1. The date of your event.
2. Group, Intergroup or Region WSO#.
3. Email point of contact.
4. Workshop outline and any materials that will be presented.
5. A copy of the event flyer, if one is available.
6. The event website, if there is one.
7. Note if the GEBACA zoom is needed.
8. Be available to present the event proposal at a GEBACA meeting.